

Summary of Changes to Rules Governing Guardianship Certification effective October 18, 2011

Rule VI

- places a limit on the number of times an applicant may take the certification exam
- provides a mechanism by which an applicant may petition the Board to take the exam again after the limit has been reached

Rule VII

- clarifies information a re-certifying guardian must provide regarding continuing education completed
- states number and type of continuing education hours which may be carried forward from one certification period to the next

Rule IX

- states role and function of the Board's Application Review Committee
- changes the manner in which the Board will handle a request for reconsideration by an applicant who has been denied certification, provisional certification or re-certification

Rule X

- deletes unnecessary language regarding response time when information is requested from a certified guardian
- adds language concerning notices to a certified guardian by the Board or its staff
 - NOTE: References in new subsection (i) to subsections (f) and (g) should be to subsections (g) and (h)

Rule XII

- defines where notices are sent to a certified guardian in a disciplinary action

Rule XIV

- adds language concerning notices to a provisionally certified guardian by the Board or its staff
- adds language substantially similar to Rule X(b) regarding responding to requests for information from a provisionally certified guardian
- clarifies that a provisionally certified guardian must, at all times, have a designated certified guardian supervisor in order to maintain provisional certification
- advises when a provisionally certified guardian must submit documentation of continuing education hours completed
- describes the procedure by which a provisionally certified guardian may seek a waiver from the Board